FRIENDS OF CHABOT COLLEGE FOUNDATION

2026-27
The Friends of Chabot College Board of Directors

Board Officers

Mayor Mark Salinas
Chair
City of Hayward

Ms. Olga Rosales Salinas
Vice Chair/Secretary
Rosales Sisters' Scholarship
President & Co-Founder

Mr. Obray Van Buren
Fundraising Chair
United Association
Local Union 342

Board Members

Mr. Suresh Bhat
Castro Valley Education Foundation
Retired Finance Executive

Ms. Marita Cheng
Hayward Business Owner

Mr. Kristopher Kokotaylo
City Attorney of Union City

Ms. Melinda Matsuda
Chabot College
VP Emeritus

Ms. Linda Renteria†
COO, Casa Sanchez Foods

Institutional Directors

Dr. Hal Gin
CLPCCD Trustee

Marie Amboy
Vice President, Administrative Services
Chabot College

Dr. Jamal Cooks
President
Chabot College

Staff

Ms. Yvonne Wu Craig
Executive Director

Ms. Sarah Renton
Senior Administrative Assistant

THE FRIENDS OF CHABOT COLLEGE
Board of Directors Meeting
Board Retreat #2
Thursday, August 27, 2026 • 9:00 A.M. – 3:00 P.M.
Chabot College, Building 400, Room 405

1. **Call to Order – Chair Salinas:** Mark Salinas called the meeting to order at 9:20 am. He welcomed attendees and recognized Suresh Bhat at his first Board meeting. Chair Salinas also reflected on the recent passing of Linda Renteria, who had been approved to join the Board, and acknowledged her significant service to students and the Hayward community.

1. **Roll Call – Vice Chair/Secretary -- Olga Rosales Salinas**

    a. Ms. Marita Cheng, Mr. Mark Salinas, Dr. Hal Gin, Dr. Jamal Cooks, Ms. Marie Amboy, Kristopher Kokotaylo, Ms. Olga Rosales Salinas, Ms. Melinda Matsuda, Suresh Bhat
    b. Staff: Ms. Yvonne Wu Craig, Sarah Renton
    c. Guest: Breanna Hatcher
    d. Absent Board member: Obray Van Buren

2. **Public Comments-no public comments**

3. **Approval of Minutes**
    a. June 17, 2026 Minutes
    b. Motion to approve

Motion by: Dr. Hal Gin	Seconded by: Marita Cheng
Vote: 8, 0	Motion passed without objection

4. **Information Items**
    a. **Financial Reports for June 2026**- Yvonne Wu Craig reviewed the June 2026 financial reports. She reported that unrestricted operating funds had dipped slightly below the $65,000 threshold established by the Finance Committee. Because Gala revenue was beginning to come in, staff planned to monitor the balance rather than immediately transfer funds.
    The Board reviewed restricted and endowed funds, including the Edward E. Martins Fund. Approximately $65,000 was available from that fund for grantmaking as of June 30, with additional Board-authorized budget resources bringing the anticipated grantmaking pool to approximately $104,000. Discussion also clarified the distinction between cash held in checking and invested assets, as well as the accounting treatment of the remaining Martins pledge receivable.

5. **Discussion & Action Items (AI)**
    a. **Gala Update**- Sarah Renton shared that six sponsors totaling $18,750, with an estimated event cost of $100 per attendee compared with the $195 early-bird ticket price. Board members were encouraged to attend, promote the event, and help secure auction donations by September 18. Auction highlights will

include a stay at Dr. Susan Sperling's San Miguel Allende home, travel packages, and a potential Chabot College planetarium experience.

This year's Fund-a-Need will support the Friends of Chabot College Emergency Aid Fund in response to reduced emergency-aid funding. We will have a student speaker who has received emergency aid share their experience.

b. **New Board Member Discussion**- The Board welcomed Suresh Bhat and reviewed additional prospective Board member candidates. Members discussed the value of geographic representation, community connections, fundraising capacity, and maintaining an effective Board size. The Board also identified corporate sector and younger working professional representation as areas that could strengthen the Board. Staff will continue outreach and candidate exploration before future Board action.

c. **Board Retreat Planning and Discussion**- Following completion of the formal Board business, the retreat continued with facilitated discussion and exercises focused on Chabot College, the Friends of Chabot College (FCC) case for support, donor engagement, grantmaking, marketing, and Board action planning. (see attached)

6. **For the good of the order**

7. **Adjournment**-Official Board business adjourned at 10:19 am while the Board Retreat discussions continued until 3 pm. See attached summary.

Upcoming Meeting:

- Thursday September 17, 12-1:30 PM, Chabot College Board Room
- Thursday December 3, 12-1:30 PM, Chabot College Board Room

Upcoming events:

- **Castro Valley Rotary Club Gala:** Friday, Sept. 18, 2026, 6-9 PM @ Castro Valley Elementary
- **FCC Gala:** Thursday, Oct. 1, 6-9 PM @ Redwood Canyons Golf Course

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to The Friends of Chabot College, 25555 Hesperian Blvd., Hayward, CA 94545, 510-723-6633, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting. Pursuant to Government Code 54957.5: Supplemental materials distributed less than 72 hours before this meeting, to a majority of The Friends of Chabot College Board will be made available for public inspection at this meeting and at The Friends of Chabot College, located at 25555 Hesperian Blvd., Hayward, CA 94545 during normal business hours. Materials prepared by The Friends of Chabot College and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection.

FCC Annual Board Retreat #2

Timing	Topic
8:30 AM	**BREAKFAST**
9:00 AM 5’	**WELCOME & PURPOSE** -warm up with people finding words that represent Chabot. What is the why for people that donate. We are generating info on how to “pitch” Chabot.
9:05 AM 5’	**OBJECTIVES FOR TODAY AUGUST 2026:** • Clarify Chabot's current students, needs, opportunities, and presidential priorities. • Enhance our understanding of how fundraising, donor cultivation, community engagement, and grant-making intersect. • Develop compelling answers to "Why Chabot? Why FCC? Why invest now?" • Practice donor and community-partner conversations. • Develop a shared action plan with commitments from board members. **Shared Agreements**
9:10 AM 5’	**REFLECT ON PRIOR WORK: UPDATE ON KEY PRIORITIES**
9:15 AM 15’	**INTRODUCTIONS**
9:30 AM 15’	**FCC BUSINESS: Agenda Items from Page 1**
9:45 AM 15’	**The Case for Chabot** -Yvonne presented
10:00 AM 10’	**The President’s Priorities-see PP on priorities. Dr. Cooks reviewed the Chancellor’s goals for enrollment, etc. responded to questions from the Board. Use of AI…discussion**
10:10 AM 15’	**Partner Exercise: About Chabot**
10:25 AM 15’	**The FCC ECOSYSTEM: The FCC Strategic Plan**
10:40 AM 10’	**Break**
11:05 AM 45’	**Chabot Pitch: Pitch Structure** -Breanna guided the Board in working on their pitch for Chabot. Ask me about Friends of Chabot button idea
11:50 AM 35’	**YOUR FCC PITCH PRACTICE** • Chabot Alumni • Corporate Donor • Industry Partner
12:25 PM	**LUNCH**

Timing	Topic
1:00 PM 30’	**FCC GRANT MAKING: Build Your Criteria-** Meets basic reqs, expansion and sustainability, Aignments with FCC mission, Special needs funding. • Track Data • Send follow up • Display FCC logo • Provide visuals • Present at an event
2:00 PM 15’	**MARKETING & DEVELOPMENT POINT OF VIEW** • What we’ve done • What is possible
2:15 PM 15’	**BOARD ACTION PLANNING** • Networking event for pitch practices • Exclusive event • Tri-chamber mixer
2:30 PM 15’	**INDIVIDUAL ACTION PLANNING**: In the next 30 days… • Time • Talent • Treasure • Tools/Connection
2:45 PM 10’	**CLOSE: CONFIRM YOUR COMMITMENT**
2:55 PM 5’	**NEXT STEPS & FOR THE GOOD OF THE ORDER**
3:00 PM	**ADJOURNMENT & THANK YOU!**